

The Georgia State Board of Pharmacy met on February 14, 2007, at the Office of the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, GA 31217.

Members Present:

- Judy Gardner, President
- Pat McPherson, Vice President
- Bill Prather
- Charles Palmer
- Mickey Tatum
- Eddie Madden
- Fred Barber

Absent:

Robbie Dial

Visitors:

Scott Biddulph, Target
Ronnie Higgins, Agent, Drugs & Narcotics Agency
Jim Bartling, Mercer University-Atlanta
Mary Donne Peters
Michael Azzolin, Pharm D on Demand, Inc.
Paul Carrier, Tift Regional Medical Center
Andy Barrs, Pharm D on Demand, Inc.

Staff Present:

- Janet Wray, Attorney General's Office –Video Conference
- Bill Atkins, Director, Georgia Drugs and Narcotics Agency
- Rick Allen, Deputy Director, Georgia Drugs and Narcotics Agency
- Lisa Durden, Executive Director
- Dianne W. Patterson, Administrative Assistant

Ms. Gardner established that a quorum was present, and called the meeting to order at 10:00 a.m.

Mr. Prather moved, Mr. Tatum seconded, and the Board voted to enter into **EXECUTIVE SESSION** in accordance with O.C.G.A. §§43-1-19(h) (2) and 43-1-2(k) to review applications, deliberate on disciplinary matters, and to receive information on investigative reports. Voting in favor of the motion were those present who included Board Members Mr. Barber, Mr. McPherson, Mr. Palmer and Mr. Madden.

At the conclusion of the EXECUTIVE SESSION, the Board declared an **Open Session** to vote on the matters discussed in Executive Session and to conduct other Board business.

President Gardner established that a quorum was present, and called the Board meeting to order at 10:01 a.m. for the Public Hearing.

Visitors:

Mary Donne Peters, Reeves & Peters, PC

Public Hearing, Chapter 480-7, Rule 480-7-.01 Manufacturer's Permit: Mr. Madden made a motion to vote to Adopt Rule Chapter 480-7-.01. Mr. Tatum seconded the motion and it carried unanimously.

**SYNOPSIS OF PROPOSED AMENDMENT OF GEORGIA STATE BOARD OF
PHARMACY RULE 480-7-.01 Manufacturer's Permit.**

Purpose: The purpose of the proposed rule amendment is to require that when a manufacturer causes a dangerous drug or controlled substance product to be marketed or distributed in Georgia, upon request, the manufacturer will provide a quantity of one gram or more for testing and analysis purposes.

Main Features: The main feature of this rule amendment is to provide the Board with a means for testing and analyzing dangerous drugs or controlled substance products which may be marketed or distributed in Georgia.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE PROPOSED NEW
RULE TO THE GEORGIA STATE BOARD OF PHARMACY RULE 480-7-.01,
MANUFACTURER'S PERMIT.**

NOTE: Struck through text is proposed to be deleted. Underlined text is proposed to be added.

Rule 480-7-.01: Manufacturer's Permit.

- (1) Applications for registration for a manufacturer's permit must be filed with the Office of the Georgia State Board of Pharmacy ("Board") in duplicate with the required fee.
- (2) Registration of a manufacturer will be considered on the basis of the application filed, fee paid, and a report from the Director of the Georgia Drugs and Narcotics Agency (GDNA) certifying the applicant possesses the necessary qualifications for a permit.
- (3) Application fees shall NOT be refundable.
- (4) Permits shall not be transferable. Permits become null and void upon the sale, or change of mode of operation of the business, or location of business.
- (5) Licenses are renewed for two years and expire on June 30th of each odd numbered year and may be renewed upon the payment of the required fee and the filing of an application for renewal. If the application for renewal is not made and the fee paid before September 1st of the odd numbered year, the license shall lapse and shall not be renewable except by application for a new license.
- (6) Upon request by the Board or its designee, any manufacturer holding a permit issued by the Board that causes a dangerous drug or controlled substance product to be marketed or distributed in this state shall provide, at no cost to this state, a quantity of one gram or more of the pure compound of each such product to the Georgia Drugs and Narcotics Agency. Such quantities of pure compound will only be used for testing and analysis purposes.
 - (a) All quantities of a pure compound provided to the Georgia Drugs and Narcotics Agency will be accounted for using a perpetual inventory system, and a copy of each product inventory will be available for review by the manufacturer providing the compound upon written request to the Board.
 - (b) As the manufacturer is required by this subsection to submit the dangerous drug or controlled substance for analysis, the results of any chemical analysis shall be considered a trade secret within the meaning of Code Section 50-18-72(b)(1).

Authority: O.C.G.A. §§ 16-13-35, 16-13-45, 26-4-27, 26-4-28, 26-4-29, 26-4-111, 26-4-131 and 50-18-72

APPOINTMENT (S)

- The Board met with Craig Turner Rawlins and Advocate to discuss possible reinstatement of a Georgia Pharmacist license.
- The Board met with Anthony Boyd Ray and Advocate to discuss possible reinstatement of a Georgia Pharmacist license.

Craig Turner Rawlins, RPH011935: Mr. Tatum made a motion to **approve** Mr. Rawlins request for reinstatement of his Georgia Pharmacist license with no restrictions. Mr. Prather seconded the motion and it carried unanimously.

Anthony Boyd Ray, RPH009744: Mr. Barber made a motion to **approve** Mr. Ray's request for reinstatement of his Georgia Pharmacist license. The case will be forwarded to the Attorney General's Office for a Public Consent Order. Mr. Prather seconded the motion and it carried unanimously.

Janet Wray, Board Attorney General's Office:

Mrs. Wray updated the Board on all open cases in the Attorney General's Office and presented one Public Consent Order and information on five additional cases.

- **Harry O'Cain, RPH009780:** Mr. Madden made a motion to **accept** the signed Public Consent Order. The motion was seconded by Mr. Prather and it carried unanimously.
- One case referred for an Investigative Interview.
- **C.S.:** Pending Interview.
- **L.A.G.:** Mr. Prather made a motion to close the case. Mr. Madden seconded the motion and it carried unanimously.
- **C.H.:** Investigative Interview.
- **R.O. and D.I.:** Hearing schedule.

Bill Atkins, Director, Georgia Drugs and Narcotics Agency Report:

- Legislation re: Pharmacist Technicians, Housekeeping Bill and Prescription Monitoring all scheduled for committee on 2/15/07.
- Agent re: Andy Cox retired. Interviewing a replacement.

Pat McPherson, Cognizant Board Member reported on the following cases:

GDNA Case #A06-36: The Cognizant member recommended referring the case to the Attorney General's office. Mr. Madden made a motion to accept the cognizant's recommendation. Mr. Prather seconded the motion and it carried unanimously.

GDNA Complaint #A27921: The Cognizant member recommended referring the case to the Attorney General's Office. Mr. Madden made a motion to accept the cognizant's recommendation. Mr. Prather seconded the motion and it carried unanimously.

GDNA Complaint #A27922: The Cognizant member recommended referring the case to the Attorney General's Office. Mr. Madden made a motion to accept the cognizant's Recommendation. Mr. Prather seconded the motion and it carried unanimously.

GDNA Case #A05-54: Mr. Palmer made a motion to **close** the case. Mr. Tatum seconded the motion and it carried unanimously.

GDNA Complaint #A28003/G.J.: The Cognizant member recommended **referring** the case to the Attorney General's Office for a Public Consent Order to include a \$500 fine and two years probation. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA Case #A07-07: The Cognizant member recommended **accepting** the signed Consent Order by the Pharmacist. Mr. Madden made a motion to accept the cognizant's recommendation. Mr. Prather seconded the motion and it carried unanimously.

GDNA Case #A07-08: The Cognizant member recommended **accepting** the signed Private Consent Order. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA Case #A06-51: The Cognizant member recommended **referring** the case to Drugs and Narcotics for a Voluntary Surrender Order. Mr. Madden made a motion to accept the cognizant's recommendation. Mr. Barber seconded the motion and it carried unanimously.

GDNA Case #A7-01: The Cognizant member recommended **referring** the case to the Attorney General's Office for a Consent Order to include a six months suspension, attend the Law Review course, and a \$5000 fine. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Barber seconded the motion and it carried unanimously.

GDNA Case #A7-02: The Cognizant member recommended sending a Letter of Concern. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA Case #A07-03: The Cognizant member recommended sending a Letter of Concern. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA Case #A07-04: The Cognizant member recommended **referring** the case to the Attorney General's Office for a Consent Order to include a \$500 fine to the Pharmacy. The Board directed the staff to send a Letter of Concern. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA Case #A07-05/Eric Funderburg, RPH017229: The Cognizant member recommended **accepting** the signed Voluntary Surrender Order from the Pharmacist. Mr. Tatum made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA Complaint #B27871/PHAR07031: The Cognizant member recommended **referring** the case to the Attorney General's Office for a Private Consent Order to a \$500 fine to Pharmacist, attend misfill school, and a \$500 fine to the Pharmacy. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA #B-27944/#PHAR070121: The Cognizant member recommended sending a Letter of Concern. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Tatum seconded the motion and it carried unanimously.

GDNA #B27953/PHAR: The Cognizant member recommended sending a Letter of Concern. The Board directed the staff to notify the Georgia Register Nursing Board. Mr. Barber made a motion to accept the cognizant's recommendation. Mr. Prather seconded the motion and it carried unanimously.

GDNA Complaint #B27967/PHAR070168: The Cognizant member recommended **referring** the case to the Attorney General's Office for a Private Consent Order to include a \$500 fined to the Pharmacy; and a \$500 fined to the Pharmacist. Mr. Madden made a motion to accept the cognizant's recommendation. Mr. Barber seconded the motion and it carried unanimously.

GDNA Complaint #A-27799: The Cognizant member recommended **closing** the case with no violations. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Barber seconded the motion and it carried unanimously.

GDNA Complaint #A-27801: The Cognizant member recommended sending a Letter Of Concern to the Pharmacy. Mr. Madden made a motion to accept the cognizant's recommendation. Mr. Prather seconded the motion and it carried unanimously.

GDNA Complaint #A-27958: The Cognizant member recommended sending a Letter Of Concern to the Pharmacy. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA Complaint #A-27959: The Cognizant member recommended sending a Letter Of Concern to the Pharmacy. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA Complaint #A-27960: The Cognizant member recommended referring the case to the Attorney General's Office. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA Complaint #A-27970: The Cognizant member recommended sending a Letter Of Concern to the Pharmacist In Charge. Mr. Tatum made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

GDNA Complaint #A-27972: The Cognizant member recommended **referring** the case to the Attorney General's Office for a Consent Order to include a \$500 fine to each Pharmacist and each is to attend misfill school, and a \$1500 fine to the Pharmacy. Mr. Madden made a motion to accept the cognizant's recommendation. Mr. Prather seconded the motion and it carried unanimously.

GDNA Complaint #A27973: The Cognizant member recommended **referring** the case to the Attorney General's Office for a Consent Order to include a \$500 fine to the Pharmacy. Mr. Madden made a motion to accept the cognizant's recommendation. Mr. Barber seconded the motion and it carried unanimously.

GDNA Complaint #A-27983/A-27894: The Cognizant member recommended **closing** the case with no violations. Mr. Madden made a motion to accept the cognizant's recommendation. Mr. Tatum seconded the motion and it carried unanimously.

GDNA Complaint #A-27991: The Cognizant member recommended **referring** the case to the Georgia Drugs and Narcotics Agency for an Investigative Interview and close the Pharmacy. Mr. Madden made a motion to accept the cognizant's recommendation. Mr. Tatum seconded the motion and it carried unanimously.

GDNA Complaint #A27996: The Cognizant member recommended **closing** the case with no violations. Mr. Prather made a motion to accept the cognizant's recommendation. Mr. Madden seconded the motion and it carried unanimously.

Lisa Durden Executive Director's Report:

- Renewal and Continuing Education Audit re: 10,815 Pharmacists and 88 Nuclear Pharmacists renewed.
- Rule 480-11 Pharmaceutical Compounding re: Received letter from Professional Certification Group, Inc. to Mr. Madden concerning some of the language in the rule.
- Internship re: Matt Kloiber, student from Georgia State University to begin internship with the Healthcare II section for the Spring Semester of 2007.
- Board Policy #3(B) re: Add language stating if it is a Private Order, the licensee does not have to complete the reinstatement application.
- Legislation re: sanctions presented by Rep. Buddy Carter. Ms. Gardner sent information regarding Board sanctions along with examples of sanctions given.
- Board complaints re: The Board will have one complaint procedure. The procedure will be for complaints to be sent to Georgia Drugs and Narcotics Agency for processing and investigations. Staff will send acknowledgement to complainant and forward complaints directly to GDNA. Board approved request.
- Updating Website re: Most frequently asked questions.

Wanda B. Jackson, Senior Consultant, Examination Development and Testing Unit

- **Licensing requirements re: To be a licensed Pharmacist in Georgia, an applicant must pass the National Examination (NAPLEX), The Multi-state Pharmacy Jurisprudence Examination (MPJE) and The Georgia Practical Examination (Compounding, Patient Counseling and Errors and Omissions).**

- **Scoring Procedure re: Candidates must score at least 60% on each portion of the Practical Examination; must have a cumulative average score of 75% to pass the exam. (Rule 480-2-.04).**
- **2006 Examination Summary re: 90% passing percentage; 86% examination content statistics;**
- **MPJE 2006 Summary re: 91% passing**
- **NAPLEX 2006 Summary re: 92% passing**

Executive Session Items:

Application submitted by W.A.C.: Mr. Madden made a motion to **approve** applicant's request for Nuclear Pharmacist licensure. Mr. Tatum seconded the motion and it carried unanimously.

Application submitted by D.C.: Mr. Prather made a motion to **approve** the applicant's request for Nuclear Pharmacist licensure. Mr. Madden seconded the motion and it carried unanimously.

Information submitted by L.V.S.: Mr. Tatum made a motion to **approve** the Pharmacists' request to lift the probation restriction from L.V.S.'s Consent Order. Mr. Palmer seconded the motion and it carried unanimously.

Information submitted by J.F.R.: Mr. Tatum made a motion to **approve** J.F.R.'s request to meet with the Board to discuss possible reinstatement of a Pharmacist license. Mr. Prather seconded the motion and it carried unanimously.

Information submitted by T.E.M.: Mr. Prather made a motion to send the case to Georgia Drugs and Narcotics Agency to investigate. Mr. Madden seconded the motion and it carried unanimously.

Information submitted by M.V.E.: Mr. Madden made a motion to **approve** M.V.E.'s request to meet with the Board to discuss possible reinstatement of a Pharmacist license. Mr. Palmer seconded the motion and it carried unanimously.

Information submitted by P.A.K.: Mr. Madden made a motion to **deny** P.A.K.'s request for renewal. The Board directed the staff to send letter requesting additional continuing education hours. Mr. Tatum seconded the motion and it carried unanimously.

Information submitted by B.P.: Mr. Madden made a motion to **deny** B.P.'s request for renewal. Mr. Prather seconded the motion and it carried unanimously.

Information submitted by Othniel T. Smith, III, RPH017303: Mr. Prather made a motion to **approve** Mr. Smith's request to meet with the Board to discuss possible reinstatement of his Pharmacist license. Mr. Tatum seconded the motion and it carried unanimously.

Information submitted by Dr. Phil Hopkins, Jr.: The Board directed that a letter be mailed to Dr. Hopkins indicating that he follow the Laws and Rules of the State Board of Pharmacy.

Information submitted by George Donald Allmond, RPH011285: The Board directed that a letter be mailed to Mr. Allmond requesting him to mail protocol for review.

Information submitted by Robert L. Medders, Sr., RPH009325: Mr. Tatum made a motion to **approve** Mr. Medders's request to meet with the Board to discuss possible reinstatement of his Pharmacist license. Mr. Prather seconded the motion and it carried unanimously.

Information submitted by Steven Anthony Simpson, PHI011995: Mr. Prather made a motion to **approve** Mr. Simpson's request to meet with the Board to discuss possible reinstatement of his Pharmacist license. Mr. Tatum seconded the motion and it carried unanimously.

Information submitted by Ashley Marie Lytjen, PHI011314: Mr. Prather made a motion to **deny** Ms. Lytjen's request for reinstatement her pharmacist intern license and suggest that she take the June exam. Mr. Tatum seconded the motion and it carried unanimously.

Information submitted by Susanne Ziegler, RPH015108: Mr. Prather made a motion to **deny** Ms. Ziegler's request for reinstatement of her pharmacist license. Mr. Tatum seconded the motion and it carried unanimously.

Information submitted by Arnold Ernst: The Board directed that a letter be mailed stating the requirements for Pharmacies closing will be reviewed.

Information submitted by B.J. Walker and Rhonda M. Medows: The Board reviewed this as informational. Mr. Walker and Ms. Meadows left before the Board got to this agenda item. Mickey Tatum was appointed to meet with representatives from Department of Community Health concerning HB 1178.

Information submitted by Susan M. Stein at Pacific University School of Pharmacy: The Board directed the staff to research the program to see if they are recognized by ACPE.

Information submitted by Jim Gay, Regulatory Affairs: The Board directed that Rule 480-27 be sent to Mr. Gay.

Information submitted regarding The IPRN News, Iowa Pharmacy Recovery Network: The Board reviewed this as informational.

Information submitted regarding Morbidity and Mortality Weekly Report: The Board reviewed this as informational.

Information submitted regarding Davol/Bard Expanded Recall: The Board reviewed this as informational.

Information submitted by Theresa Grossklaus, regarding 17 Alpha-hydroxprogesterone caproate: The Board reviewed this as informational.

Newly Licensed Pharmacists dated 12/22/06-1/31/07: Mr. Tatum made a motion to **approve** the newly licensed Pharmacists. Mr. Prather seconded the motion and it carried unanimously.

LICENSE NUMBER	NAME	PROFESSION	ISSUE DATE
RPH023445	Cho, Hyosun	Pharmacist	12/27/2006
RPH023446	Powell, Benjamin	Pharmacist	12/27/2006
RPH023447	Dunbar, Malcolm Bey	Pharmacist	12/29/2006
RPH023448	Amin-Patel, Jalpa	Pharmacist	12/29/2006
RPH023449	Ibiam, Uche Ifeyinwa	Pharmacist	1/3/2007
RPH023450	Tuy, Pharath	Pharmacist	1/3/2007
RPH023451	Arms, Warren Harvey	Pharmacist	1/3/2007
RPH023452	Morris, Marcie Kay	Pharmacist	1/8/2007
RPH023453	Nchako, Belinda Nchanjo	Pharmacist	1/8/2007
RPH023454	Nguyen, Annie Gia-Hung	Pharmacist	1/8/2007
RPH023455	McCall, Bruce Benjamin	Pharmacist	1/9/2007
RPH023456	White, Shalonda	Pharmacist	1/10/2007
RPH023457	Sandhu, Maneesh K.	Pharmacist	1/12/2007
RPH023458	Truong, Jenny	Pharmacist	1/17/2007
RPH023459	Park, Sylvia Saim	Pharmacist	1/17/2007
RPH023460	Kambaliya, Devyani Bharatbhai	Pharmacist	1/17/2007
RPH023461	Habib, Saada Amary	Pharmacist	1/17/2007
RPH023462	Doshi, Paras Pravinchandra	Pharmacist	1/17/2007
RPH023463	Trinh, Phuong-Tung	Pharmacist	1/17/2007
RPH023464	Machunga, Godiya	Pharmacist	1/18/2007
RPH023465	Blackmon, Candice Marie	Pharmacist	1/23/2007
RPH023466	Dangtran, Linda Diem Mai Lestari	Pharmacist	1/25/2007
RPH023467	Woodall, Christina Louise	Pharmacist	1/25/2007

RPH023468	Williams, Zandis Nekeia	Pharmacist	1/25/2007
RPH023469	Sarau, Josephine Kwan	Pharmacist	1/25/2007
RPH023470	Salameh, Carla B	Pharmacist	1/25/2007
RPH023471	Pipkin, Jessica W.	Pharmacist	1/25/2007
RPH023472	Lee, Hyeok Lyun	Pharmacist	1/25/2007
RPH023473	Igbini, Dieya O.	Pharmacist	1/25/2007
RPH023474	Fishman, Jesse Collin	Pharmacist	1/25/2007
RPH023475	Dominy, Kelly Leigh	Pharmacist	1/25/2007
RPH023476	Clark, Misti C.	Pharmacist	1/25/2007
RPH023477	Satija, Suapna Rani	Pharmacist	1/25/2007
RPH023478	Shaefer, Michael Scott	Pharmacist	1/30/2007
RPH023479	Bowman, James Alan	Pharmacist	1/30/2007
RPH023480	Burleson, Jamie Lashae	Pharmacist	1/30/2007
RPH023481	Greene, Reginald Albert	Pharmacist	1/30/2007
RPH023482	Khazami, Behzad	Pharmacist	1/31/2007

Newly Licensed Pharmacist Interns date 12/22/06-1/31/07: Mr. Tatum made a motion to **approve** the newly licensed Pharmacists. Mr. Prather seconded the motion and it carried unanimously.

LICENSE NUMBER	NAME	PROFESSION	ISSUE DATE
PHI-013075	Bramwell, Dominique Michelle	Pharmacist Intern	12/27/2006
PHI-013076	Batool, Iffat	Pharmacist Intern	1/11/2007
PHI-013077	Harbin, Malissa Gillian	Pharmacist Intern	1/12/2007
PHI-013078	Ford, LaSonya Renise	Pharmacist Intern	1/25/2007
PHI-013079	Mageed, Sherif Emad	Pharmacist Intern	1/31/2007

Draft of February 14, 2007, Board Meeting Minutes: Mr. Prather made a motion to **approve** the Board Minutes. Mr. Palmer seconded the motion and it carried unanimously.

OTHER BUSINESS AGENDA:

Information submitted regarding Chapter 480-15- Penalties: The Board will table until the March meeting.

Information submitted by Henry Carter, RPH015306: Mr. Prather made a motion to **deny** Mr. Carter's request for an appointment with the board to discuss possible reinstatement of licensure. Mr. Tatum seconded the motion and it carried unanimously.

Information submitted by Kathy Ruth McLeod, RPH015382: Mr. Prather made a motion to **approve** Ms. McLeod's request to meet with the Board to discuss possible reinstatement of her Pharmacist license. Mr. Tatum seconded the motion and it carried unanimously.

Information submitted regarding remote order entry and PharmD on Demand submitted by Michael Azzolin: The Board directed staff to send letter to Mr. Azzolin explaining that the Board will set some standard for this kind of practice.

Information submitted by Jerry F. Meaders, RPH01396: Mr. Barber made a motion to lift probation of Consent Order. Mr. Palmer seconded the motion and it carried unanimously.

Information submitted regarding requirements of a prescription under Georgia Controlled Substance Act: The Board will table until the March meeting.

Information submitted by Katie Steward, Policy and Regulatory Compliance Coordinator: Mr. Prather made a motion to approve Ms. Steward's request to meet with the Board to make a presentation regarding ExcellRx ADS Proposal. Mr. Tatum seconded the motion and it carried unanimously.

Information submitted by E.A.: Mr. Prather made a motion to **deny** E.A.'s request for an extension of time before signing voluntary surrender. Mr. Barber seconded the motion and it carried unanimously.

Draft of February 9, 2007 Teleconference Board meeting minutes: Mr. Prather made a motion to **approve** the teleconference meeting minutes. Mr. Palmer seconded the motion and it carried unanimously.

Information submitted regarding Complaints Procedure: Mr. Prather made a motion to approve the one complaint procedure. The procedure will be for complaints to be sent to the Georgia Drugs and Narcotics Agency for processing and investigations. Staff will send acknowledgement letter to complainant and forward complaints directly to GDNA. Mr. Barber seconded the motion and it carried unanimously.

There being no further business, the meeting adjourned at 5:32 p.m.

Judy Gardner, President

**Lisa Durden, Executive Director
Professional Licensing Boards Division**

**Minutes Prepared By: Dianne W. Patterson, Administrative Assistant
Reviewed/Edited By: Lisa Durden Executive Director**

Minutes approved by the Board at its March 21, 2007 Board meeting.

